## How to Join a Course in the TxSSN Community of Practice

1. Visit: <u>www.TxSSN.org/CoP</u>



- 2. Select the Sign up link (If you are already a member sign in)
- 3. Fill in the information on the form:

Sign up			
To finish joining, en	ter your details	and click Submi	
Name			
First name			
Lest name			
Log in			
Email			
Confirm email			
Password 🛛			
Confirm password			
Basics			
BEI Certificate Number (optional)			
School Inform	nation		
School District/ESC/Agent	γ.		
Regional Day Scho Program for the De (if applicable) (optional)	ol af		
Role (optional)	¥		

If a field does not apply to you, i.e. BEI Certificate Number; please leave it blank.

You may select the Role that you most closely identify with. Unfortunately, multiple roles may not be selected at this time.

4. After sign on is complete, a welcome pop-up will appear. The close dialogue (x) button or the show me next time button may be used to move past this screen.



5. The dashboard will become visible. Every new member is automatically enrolled in a getting started course to familiarize yourself with the CoP at your leisure, but for now we are going to enroll in a new course.



- 6. Select the enroll button with the red arrow on the right hand side of the page.
- 7. The enroll dialogue box will appear; select course

Enroll	×
Course A set of modules, assignments, and other activities.	

8. The Enroll in a course dialogue box will appear and allow you to type in the access code.

Enroll in a course	×
Access code:	
If the course does not have an access code, you can enroll by finding it in the catalog and then clicking its Enroll option.	ne <u>course</u>
	Enroll

Adapted PE: How it Helps Orientation and Mobility	XIAY-KQUC	
PE for Student with Low Incidence That Enhances O&M	ROUS-HAVF	

## You must be enrolled in the course **BEFORE** the webinar in order to receive ACVREP credit.